



IEM PUBLIC SCHOOL SALT LAKE

Affiliated to CISCE (WB 417) | An initiative of IEM Group, Kolkata



.. • *Inspiring Early Minds* • ..
(IEM)



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Salt Lake Kolkata

ABOUT IEM PUBLIC SCHOOL

Institute of Engineering and Management Group, legends in the field of technical education in India, has established IEM Public School with a vision to nurture children from Nursery to PG level using digital technology which will benefit them from a truly global dimension. IEM Group was established by the visionary Prof. Dr. Satyajit Chakrabarti who believed that education works best when teaching excellence combines with discipline and moral values. The group has also established University of Engineering and Management (UEM – Jaipur & UEM – Kolkata) campuses for offering higher education courses in Engineering, Management, Medicine, Law, Science and Arts in particular. Nestled in the heart of Salt Lake it provides a beautiful and spacious green environment.

As part of the IEM Group, at IEM Public School, we provide a caring and friendly environment where every child is valued and nurtured. Each pupil is encouraged to see themselves as part of the school community, where academics, technology, co-curricular activities, physical training combined with integrity and respect for other people are given due diligence.



VISION



To create a seat of excellence in learning and to instil values that nurture **the holistic development of every child.**



MISSION



To provide a **safe and homely atmosphere** and to teach students **the important values of life.**



OUR STATE-OF-THE-ART INFRASTRUCTURE AND FACILITIES:



Spacious, technology-enabled smart classrooms



Fully equipped science laboratories – Physics, Chemistry, Biology



Modern Computer Lab with updated infrastructure



Smart Interactive Digital Board - Touch-enabled Digital Learning screens



Multi-purpose Auditorium



Advanced STEM Lab for AI, Robotics, and integrated STEAM Learning



Extensive library with a wide range of books



Infirmary with an on-call doctor and a dedicated nurse for first aid and medical care



Hygienic and comfortable cafeteria offering healthy refreshments



24x7 CCTV surveillance for comprehensive campus security



RFID-enabled ID cards for secure and monitored access



GPS-enabled school bus facility for safe and efficient transportation



Professional coaching in Roller skating, Taekwondo, Football, Basketball, and Indoor Sports



Play Room – Fun space for active learning and play.



Audio Visual Room – Interactive learning through media.



EI Cares, EI Asset & EI MindSpark – Smart tools & designated lab for skill-based learning.



LogIQids – Boosts logical thinking and logical reasoning in students



Public Speaking – Builds confidence and communication.



Introducing Music Classes to Foster Student Bands by Professional Music Platform – Torrins Anthem Pvt. Ltd. (Guitar, Synthesizer, and Ukulele)



Experienced, compassionate, and DIKSHA-certified teaching staff

PRE-PRIMARY SECTION (PLAYGROUP TO UPPER KG)



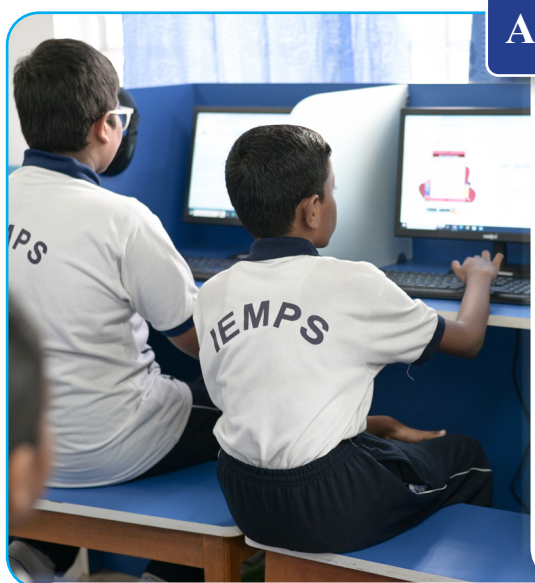
Academic Activities:

- Phonics-based English learning
- Introduction to numbers and basic mathematical concepts
- Storytelling and picture reading
- Rhymes and songs
- Interactive smart board sessions
- Use of Montessori Apparatus

Non-Academic Activities:

- Free play and sensory activities
- Music and movement sessions
- Art & Craft (finger painting, paper folding, clay modelling)
- Dance and rhythm sessions
- Celebration of festivals and special days

PRIMARY SECTION (CLASSES I – IV)



Academic Activities:

- Foundation building in English, Mathematics, EVS
- Hands-on science experiments
- Public speaking and recitation
- Mental mathematics and puzzles
- STEAM-based projects
- Computer skills and digital literacy
- LogIQids – logical reasoning development
- EI Cares, EI Mindspark and EI Asset assessments
- Spell-Bee
- Olympiad Training Class

Non-Academic Activities:

- Art & Craft
- Dance and Music (vocal & instrumental)-Torrins Instrumental Class, Guitar, Synthesizer, Ukulele
- Taekwondo and Yoga
- Roller Skating
- Outdoor games (Cricket, Football, Basketball & more)
- Celebration of National/International Days
- Club activities (Science Club, Eco and Social Club, Sports Club, Literary Club)
- Annual Picnic
- Annual Sports
- Annual Carnival
- Annual Concert

SECONDARY SECTION (CLASSES V – X)



Academic Activities:

- In-depth subject learning
- AI & Robotics through STEAM Lab
- Project-based learning and models
- Olympiad participation
- EI Asset-based learning analytics
- Logical & analytical reasoning development
- Debate, Elocution, Extempore sessions
- Research-based assignments and presentations
- Spell-Bee

Non-Academic Activities:

- Club activities (Science, Literary, Eco & Social Service, MUN & Debate)
- Music classes (Torrins – uses instruments like guitar, synthesizer & ukulele)
- Team sports (Football, Cricket, Basketball, Badminton)
- Visual Art – sketching, painting, digital art
- Theatre and Drama Club
- Educational excursions and museum visits
- Inter-house competitions

SENIOR SECONDARY SECTION (CLASSES XI – XII)



Academic Activities:

- Stream-specific advanced learning (Science/Commerce/Humanities)
- Lab-based practicals and research assignments
- Career counselling and aptitude tests
- Peer teaching and mentoring
- AI, Data Science, and Coding workshops
- Olympiad and competitive exam preparation (NEET/JEE etc.)
- Mock tests and performance analytics

Non-Academic Activities:

- Leadership opportunities (prefects, house captains, club heads)
- Social outreach and community service
- Creative writing, journalism, and content creation
- Sports tournaments and fitness sessions
- Annual events (cultural fest, sports day, exhibitions)

SCHOOL CLUB

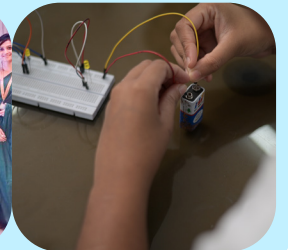
At IEM Public School, we believe in nurturing holistic development through vibrant club activities that go beyond the classroom. Our wide range of clubs caters to diverse student interests and talents:

MUN & Debate Club fosters leadership, public speaking, and critical thinking through active participation in debates and Model United Nations sessions.



Literary Club encourages creativity and expression through drama, quiz, elocution, extempore, and more.

Science Club ignites curiosity with hands-on experiments, science quizzes, and interactive activities.



Eco & Social Service Club instils responsibility and compassion through gardening, recycling projects, and visits to NGOs.

Sports Club promotes physical fitness and teamwork with games like Football, Cricket, Kho-Kho, Throwball, and Basketball.



These clubs provide enriching experiences that shape confident, socially aware, and all-round development individuals.

BEYOND ACADEMICS: NURTURING CREATIVITY, EXPRESSION & FITNESS

At IEM Public School, we believe in the holistic development of every child. Our all-round development co-curricular programs in Sports, Art & Craft, and Music & Dance provide students with the perfect platform to explore their passions, showcase their talents, and develop life-long skills.

Sports

Sports at IEM Public School are not just recreational—they are an integral part of our curriculum. Students are actively trained in Football, Basketball, Cricket, Taekwondo, Badminton, Roller Skates, Table Tennis, Chess and many more. Our school proudly participates in prestigious tournaments like the Subroto Cup every year, offering students exposure to competitive sports and team spirit at a national level.



Art & Craft

Creativity takes center stage in our Art & Craft sessions, where young minds express themselves through drawing, painting, sculpture, and DIY projects. These activities help enhance fine motor skills, patience, and imagination.

Music & Dance

Our Music and Dance programs celebrate cultural diversity and individual expression. Students receive training in both Indian and Western forms of music and dance. In collaboration with Torrins, we offer structured music lessons with instruments like the Guitar, Synthesizer, and Ukulele. These sessions foster rhythm, coordination, and confidence, while dance classes help students express emotions through graceful movements and cultural forms.



At IEM Public School, we don't just educate minds — we inspire hearts, encourage expression, and build confident, all-round development individuals.

TRANSPORT & SAFETY

At IEMPS, the safety and well-being of our students are of utmost priority. We have implemented a comprehensive and robust security framework that ensures round-the-clock protection both within the school premises and during student transit.

Our campus is under 24/7 surveillance, supported by a wide network of CCTV cameras strategically placed across key zones, including entry/exit points and all common areas. Additionally, a well-trained security team—comprising guards and supervisors—is stationed at the main gate and throughout the campus to monitor movement and respond promptly to any concerns.



Student transportation is equally secure. All school buses are GPS-enabled, allowing real-time tracking to ensure route safety and timely monitoring. Each bus is accompanied by a trained conductor, a dedicated security guard, and a responsible teacher, ensuring close supervision during travel.



Strict protocols are in place to prevent unauthorized access to the campus. Entry and exit are carefully monitored, and identification checks are conducted for all visitors. Regular safety audits and review meetings are held to assess and enhance the efficiency of all security operations.

IEMPS Salt Lake remains committed to creating a secure, nurturing environment where children can thrive both academically and personally.



SCHOOL – RULES & REGULATIONS

Attendance & Leave

- Minimum 75% attendance is mandatory for promotion and exams.
- Leave must be informed via school diary; medical certificate required for illness over 3 days.
- Absence on key school days (e.g., Sports Day, before/after vacations) is not permitted.

Punctuality & Conduct

- Students must report on time; morning assembly is compulsory.
- English is the medium of communication on campus.
- Respectful behaviour and discipline are expected at all times.

Uniform & Grooming

- Prescribed uniform must be worn neatly and correctly.
- Girls must tie/plait hair; no jewellery, fancy hairstyles, or makeup.
- P.T. uniform to be worn on designated days.

Communication & Visits

- Meetings with teachers/Principal by prior appointment only (<https://iempublicschool.com/school-appointment/>).
- Escort Card is mandatory for pick-up; no early dispersals without permission.
- For any clarifications or queries related to school activities, events, schedules, or any other matters, please reach out to us through 'Write to School' via IEM Public School Canvas app.

Fees

- Payable quarterly via School ERP/App.
- Late fees apply after due dates; re-admission required after 45 days of non-payment.
- No fee refunds; TC issued only after dues cleared.

Transport

- Students must follow bus rules and timings.
- School is not liable for external transport arrangements.

Discipline

- Use of mobile phones/gadgets is strictly prohibited.
- Misconduct, bullying, or vandalism will invite disciplinary action, including suspension.

Health & Safety

- Students with contagious illnesses must stay home.
- Emergency cases may be taken to the nearest medical facility if parents are unreachable.

WORKING DAYS FOR STUDENTS

Regular classes will be conducted from Monday to Friday each week. There will be no regular classes on Saturdays and Sundays. However, the school may organize activity sessions, remedial classes, or enrichment programs as needed. Parents will be informed in advance about any such scheduled activities.

School Hours (Monday to Friday)

Playgroup to Nursery	8:20 a.m. to 10:30 a.m.
LKG to Class II	8:20 a.m. to 12:45 p.m.
Class III to IV	8:20 a.m. to 2:40 p.m.
Class V onwards	8:20 a.m. to 3:00 p.m.

Office Hours

Monday to Saturday: 8:00 a.m. to 5:00 p.m.

AGE CRITERIA FOR THE ACADEMIC YEAR 2026-27

CLASS	DATE OF BIRTH BETWEEN		Age	DATE AS ON
PLAY GROUP	1.10.2024	30.09.2025	If the child is 18 months	31st March 2026
NURSERY	1.04.2022	31.03.2023	If the child is 3+	31st March 2026
LKG	1.04.2021	31.03.2022	If the child is 4+	31st March 2026
UKG	1.04.2020	31.03.2021	If the child is 5+	31st March 2026
Class I	1.04.2019	31.03.2020	If the child is 6+	31st March 2026
Class II	1.04.2018	31.03.2019	If the child is 7+	31st March 2026
Class III	1.04.2017	31.03.2018	If the child is 8+	31st March 2026
Class IV	1.04.2016	31.03.2017	If the child is 9+	31st March 2026
Class V	1.04.2015	31.03.2016	If the child is 10+	31st March 2026
Class VI	1.04.2014	31.03.2015	If the child is 11+	31st March 2026
Class VII	1.04.2013	31.03.2014	If the child is 12+	31st March 2026
Class VIII	1.04.2012	31.03.2013	If the child is 13+	31st March 2026
Class IX	1.04.2011	31.03.2012	If the child is 14+	31st March 2026
Class XI	1.04.2009	31.03.2010	If the child is 16+	31st March 2026



Scan the QR to visit
our Website



Scan the QR for a
Virtual Tour of our
campuses



Scan the QR for
Admission Enquiry



Scan the QR to seek
an Appointment



ADMISSION PROCEDURE

Step 1

Enquiry & Form Purchase

- Parents can enquire about admissions through the school's website, admission desk, or by calling the school.
- Fill out the **online/offline application form** available at the school office.
- Pay the **registration fee**.

Step 2

Document Submission

Parents 'should' submit the following documents within seven working days of purchasing the form.

- **Aadhaar Card of both Parents**
- **Educational Qualification Certificates of both the Parents** (Graduation degree certificate)
- **Parent details**

Step 3

Parent Interaction - Document Screening

Interaction & Assessment

- **Shortlisted candidates** will receive an email communication or a message via the school ERP.
- **Shortlisted candidates** must appear for the **assessment on the date provided by the counselor**. (must be within the next 7 days)
- **Failure to do so will result in application cancellation**, requiring parents to purchase a new form for re-application.

Interaction & Assessment Process:

- **Pre-Primary & Lower Grades (Playgroup - Class UKG):** Interaction with the child and both the parents.
- **Higher Classes (Class 1 onwards):** A written assessment in English, Mathematics & Science

Step 4

Admission Confirmation

- Selected candidates will receive a Selection **letter** and must complete fee payment within the next 5 working days.
- Admission is confirmed only after the **fee payment & submission of following documents**.

- | | |
|--|--|
| 1. Duly filled & signed admission form | 6. Last three years' report cards (Class II onwards) |
| 2. Three passport-size photographs (child & parents) | 7. Transfer certificate (Class II onwards) |
| 3. Proof of residence | 8. Child's blood group certificate |
| 4. Child's birth certificate | 9. Medical documents |
| 5. Immunization record of the child | |

Step 5

Orientation & Commencement

- Parents and students will be invited for an **orientation session** regarding school guidelines, curriculum, and activities.
- Students receive their **ID cards, books, and uniforms** as per school regulations.
- Classes commence as per the academic schedule.
- Students shall be provided with a unique email id with school domain name for communication.

Step 6

Please Note:

1. Eligibility for Science Stream (Class XI): The child must secure a minimum of 60% in the Class 10 board exam (especially in Physics, Chemistry & Maths) to be eligible for the Science stream.
2. Non-Refund Policy: Fees, once paid at the time of admission, is non-refundable.
3. The fees structure of IEM Public School is directly proportionate to the facilities provided by the institution and is subject to increase for the next session.

TESTIMONIALS

Student Testimonial –

"IEM Public School is one of the leading schools in Kolkata because it focuses not only on academics but also on overall development. The teachers are very supportive and always ready to help whenever we face any difficulties. Along with a strong curriculum, the school emphasizes extracurricular activities like music, art, and sports. This year, I achieved excellent results in my board exams, and I owe it to the immense support and guidance of my teachers. IEM Public School has also won numerous awards for its outstanding academic performance. I'm truly thankful to all the teachers at IEM Public School for helping me score so well."

- Ms. Sayanna Patra – ICSE Passout, Batch 2025

Parent Testimonial –

"I cannot refrain from mentioning how well my daughter has adapted to the environment, becoming more outspoken and confident in engaging with conversations around her. This progress is thanks to the dedicated care from the teachers and their focus on guiding each student in areas of improvement. Her participation in extracurricular activities has greatly boosted her confidence, and the emphasis on English conversations at school has helped her develop a British accent. Thank you for all the support at every step."

- Parent of Ojaswi Nanda, Class-II

ICSE & ISC TOPPERS

ICSE 2022



Adrija Naskar
97.6%

ISC 2025



Aliza Tanweer
95.25%

ICSE 2025



Sayanna Patra
94.6%

ISC 2024



Adrija Naskar
93.8%

ICSE 2024



Rishiraj Bhattacharya
90%