



**St. Francis
Academy**



Wisdom
is not a product of
schooling
but of the
life long attempt
to acquire it



From The Desk

St. Francis Academy was established in 1960 with a constant motto to spread education. We believe a successful journey crutches a strong education beam to prosper in life. We try to provide a strong sense of education along with academic learning to all our beloved students and heartily express a deep sense of gratitude for entrusting our institution



History of SFA

St. Francis Academy is a catholic Christian Minority Institution administered by 'Friars Minor Capuchin of Rome', Italy. It is one of the best co- education institutions in the heart of Kolkata in Kathalberia. It runs under the ICSE affiliation.

It is an unaided institution with a handful of efficient teaching staff. We ensure to provide the education to acquire knowledge. We try to convey that we learn new things everyday and those become a part of education.

It is not an Institution of bricks and sand but love and passion. We not only serve academic education but also arrange seminars, debate sessions, and competitions so that students can enjoy learning.

Key Beliefs

"A child is not a vase to be filled but a fire to be lit". Education to us is not only words written in the books but in modern days it aims to create and grow a better society, where a child becomes a social person with responsibility and self confidence. We want our children to grow toward perfection





School Fees Structures and other Formalities

It covers the whole year. Fees must be paid within the 20th of every month. After 20th a late fee of Rs. 100 will be charged. No deduction will be made for holidays or broken periods. Pupils are liable to pay full fees as long as their names are officially on the school register. Students whose fees have not been paid for two consecutive months will not be allowed to attend the classes and who have been continuously absent for 15 days without prior written information, their names will be struck off from the register. The school reserves the right to revise the fees at any time of the year if it is considered necessary.

- Classes Nursery and KG - ₹25,000 (New Admission)
₹2450 (Monthly Payment)
- Classes I to III - ₹25,000 (New Admission)
₹2580 (Monthly Payment)
- Classes IV to VII - ₹25,000 (New Admission)
₹2900 (Monthly Payment)
- Class VIII - ₹25,000 (New Admission)
₹3370 (Monthly Payment)
- Class IX- ₹25,000 (New Admission)
₹3500 (Monthly Payment)
- Class X- ₹25,000 (New Admission)
₹3500 (Monthly Payment)

Artificial Intelligence and Robotics
Class KG

₹300 (Per Month)

Artificial Intelligence and Robotics
Classes I to X

₹320 (Per Month)



School Hours

The Academic Session- April 2024 to March 2025

Kanthalberia Branch

Monday- Friday

Morning Assembly - 8.30 A.M

- Classes Nursery, KG - 8.30 A.M - 12.00 NOON
- Classes I to X - 8.30 A.M. - 2.00 P.M.

Co- Curricular Activities

St. Francis Academy opens multiple opportunities for the students. Apart from academic sessions we provide Yoga, Music, Dance, Karate, art craft as well as Football, Kho kho, Kabaddi, Handball, Aerobics, Athletics with nominal fees. Students can pursue any of their passions.





Admission Procedure

- Admissions are granted at Nursery, K.G and above classes. New candidates must be introduced personally by their parents or the ones who will be responsible to the Principal for their conduct and fees
- For class I the candidates will be tested. The date of birth of a student once entered will not be changed. The parents/guardians will have to sign an undertaking to this effect
- We do not entertain any recommendations and donations seats are given on merit
- No pupil is admitted without a Transfer Certificate from the last school attended
- The Transfer Certificate of a pupil joining from a school outside West Bengal must be countersigned by the Educational Authorities of the district in which the previous school is located
- Pupil should be of age 3.5 years at the time of admission in Nursery
- The principal's decision is final and binding

Important Notice

Parents and guardians can meet the Principal as per the following days-

Monday and Friday- 9:30 AM to 10:30 AM
with prior appointment

Parent-Teacher Meeting

In order to maintain a cordial relationship between the parents and the teacher, the former meets the class-teacher on every specified date fixed. In case if it is not possible, they can do so on the appointed day with prior information.

Note: Parents who fail to deposit the form or not attending the meeting with their wards on the appointed date and time mentioned in the form will not be entertained.

[Read the Prospectus carefully and fill the Registration Form and submit it in the office counter to the respective person]



