



PINEWOODS INTERNATIONAL HIGH SCHOOL & JUNIOR COLLEGE



Pinewoods International High School & Junior College is a co-educational residential institution run by Mahatma Laxmanji Arya Educational Public Charitable Trust in Panchgani.

Panchgani is a famous hill resort in Maharashtra, situated at a height of 1,334 meters above sea level and is known not only for its natural beauty but as a bastion of education too.

PINEWOODS INTERNATIONAL HIGH SCHOOL & JUNIOR COLLEGE

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INTRODUCTION

Our motto:

'Tamso Ma Jyotirgamaya'
-lead us from darkness to light.



Pinewoods International High School & Junior College is a co-educational residential institution run by Mahatma Laxmanji Arya Educational Public Charitable Trust in Panchgani



Panchgani can be reached :

- By road from Mumbai via Express Highway to Pune, connecting to Satara - Bengaluru Highway – to Wai - Panchgani 250 Kms.
- By road from Pune - 80 Kms.
(Pune is well connected by flights, trains, and different means of road transport).

THE SCHOOL

ADMITS

STUDENTS

FROM

VARIOUS

PARTS OF

INDIA AND

ABROAD.

Here in PINEWOODS, the institution offers a clean, happy and safe atmosphere together with the benefits of modern facilities and educational technology within a traditional Indian cultural and moral framework.

The institution ethos is one of a formal and disciplined approach to both academic and leisure activities. Development of mind, strong character, will-power and personality are not achieved by chance but are brought about by a policy designed to achieve them. Similarly, knowledge, skill and moral attitudes are acquired through a curriculum decided by the institution:



Thus the institution -

AIMS TO ENGENDER

- to instill a positive attitude towards learning as an immediate enrichment of life and as a preparation for future education.
- to orient each child individually through educational process so that the child can realize his/ her maximum potential, self confidence and sense of personal responsibility.
- to provide each child with opportunities and discover and foster interests and talents in arts and other non academic areas.
- to impart character traits, trust, dependability, honesty and refinement.
- to foster realistic understanding appreciation of the culture of India.
- to have tolerant attitudes towards all moral and religious values.
- to respect for what is good, true and virtuous human achievement.



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CURRICULUM

SCHEME OF SUBJECTS TAUGHT



THE INSTITUTION IS RECOGNISED BY THE I.C.S.E / S.S.C / H.S.C BOARDS AND IS ACCREDITED INSTITUTION OF NIOS

PRE-PRIMARY (KG I & II)

English, Modern Mathematics, Environmental Education, General Knowledge, Art & Craft, Moral Science, Drawing, Computer Application.

PRIMARY (STDS. I-V)

English, Hindi, Marathi or (Gujarati/Arabic/French), Mathematics, Environmental Education, General Science, General Knowledge, Moral Science, History, Geography, Computer Application, SUPW, Work Experience, Community Living, Art and Craft, Physical and Health Education & Environmental Education.

MIDDLES (STDS. VI-VIII)

English, Hindi, Marathi or (Gujarati/French/Arabic), Mathematics, Physics, Chemistry & Biology, History & Civics, Geography, General Knowledge, Computer Application, Work Experience, Moral Science, Art & Craft, Physical & Health Education & Environmental Education..

SECONDARY (STDS. IX & X)

English, Hindi, Marathi or (Gujarati/French/Arabic), Mathematics (Algebra, Geometry), Physics, Chemistry & Biology, History & Civic, Geography, Value Education, Computer Application, General Knowledge, Work Experience, Physical & Health Education, Environmental Education, Economics & Commercial Application, Personality Development.

JUNIOR COLLEGE

Arts / Science & Commerce Stream.

Provision is made for girls to learn separately certain subjects in curriculum e.g. Needle-work, Indian Dancing and Home Science on extra payment.

NIOS Course (Std. X & XII) is also conducted along with subjects from the following subjects: Mathematics, Sciences, Social Science, Economics, Business Studies, Home Science and Word Processing. The fifth subject English is compulsory.

The academic standard of the institution is equivalent to any school/college under any State Education Board in India. Students who leave the school with certificates are eligible for admission to any school/college in any part of India I.C.S.E./S.S.C./H.S.C./NIOS. Examinations are generally recognized as a qualifying examination for admission to Indian as well as foreign colleges.

STRENGTH OF CLASS

The Management believes in providing the scope for rapport between the teacher and the taught. Hence the number in each class is restricted to 20/25. The teacher student ratio is normally 1:15

ASSESSMENTS / TESTS / EXAMINATIONS

In one Academic Year there are two Unit Tests and two Examinations, viz. Mid Term and Annual Examinations. A system of examination based on the principle of continuous evaluation of the students is followed. Attendance at all examinations is compulsory. Leave is not granted during Tests/Examinations. There are Tests conducted on every Saturday.

Candidates appearing for Board Examinations (Std. X, XII) must take the Preliminary Examination.

Utmost care is taken to avoid discrepancy in calculations and evaluations. The result once declared, cannot be questioned/ reconsidered except when there is a proven lapse. Another unique feature of the assessment system is that very bright children are encouraged with monthly award of Distinction and Commendation and have the privilege of signing the Honors Book once a year.

ACADEMIC CALENDAR

Academic Year - June to March.

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DAILY SCHEDULE

BOARDING SCHEDULE

The daily routine includes
Study Time, Morning Inspection,
Assembly, Teaching Periods,
Games Time, Inter-House
Competitions, Clubs & Recreation



Time

Activity

6.30 am	: To the school
7:00 to 8:00 am	: Morning Prep.(Supervised studies in class room)
8:00 am	: Breakfast
8:25 am	: Daily inspection by the Master/Mistress on duty or Prefects
8:35 am	: Assembly
9:00 to 12:45 pm	: Class sessions / Elevenes
12:45 to 1:45 pm	: Lunch
1:45 to 3:30 pm	: Class sessions.
3.35 to 4.35 pm	: Evening Prep.(Supervised studies in class room)
4:40 to 5.00 pm	: Snack Time. Students prepare for Games Time.
5:00 to 7:20 pm	: Games (Outdoor/Seasonal games)
7:30 pm	: Dinner - To the hostel.
9:30 pm	: Lights off

Saturdays are half days where remedial classes/extra classes are taken.
Sundays, Inter-house Competitions, Monthly Phone-call day, Feature and Educational Films, Clubs.

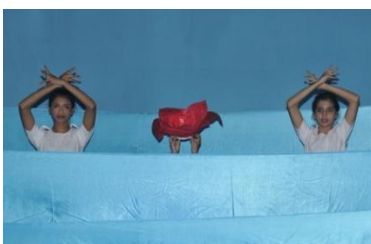


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MUSIC & ELOCUTIONS / QUIZ / DEBATES / DANCE & DRAMATICS

Pinewoods students are divided in three houses, Nehru, Sarojini, Tagore. These houses organize Inter House Competitions of Debates, Declamation, Quiz, Music & Elocution, Exhibition, Dramatics, and many other vocational projects.





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SPORTS / EXHIBITIONS

SPORTS

Adequate facilities are provided for sports. Suitable physical activities for boys and girls, seniors and juniors are organized. Boys have hockey, football, cricket, swimming, badminton, basketball, table tennis, roller skating, marathon and general athletics, as well as graded physical exercises and gymnastics.

Girls have hockey, basketball, table tennis, roller skating, badminton, swimming, and also a developed scheme of athletics and physical training.

Qualified physical instructors are on the staff for both boys and girls. A planned scheme of athletics and general physical training is given separately to girls and boys. All students are engaged in healthy sports competition against other schools/colleges located in Panchgani and thus maintain a high games standard.



EXHIBITIONS

Pinewoods recognizes the need to provide its students with opportunities of creative self expression. The institution therefore, runs several clubs like Photography, Web Designing, Card Making, Rangoli, Flower Making, Science for Fun to name a few.



S.U.P.W

In addition to being a part of the school's S.U.P.W. program these clubs help children to hone their special talents and interests in a supervised yet relaxed manner. These clubs also serve to boost the students' self confidence and self esteem while instilling in them a sense of pride at being able to display their work in the Annual Exhibition that are set up on the Junior and Senior level.









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MENU

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

SUNDAY

Breakfast	Eleveneses	Lunch	Snack Time	Dinner
Alu Paratha Butter &Pickle, Milk	—	Veg-Pulav, Salad Poori & Bhaji Boondi Raita.	Biscuits	Pav-Bhaji, Onion-tomato Kachumar, Gulab Jamun.

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SATURDAY

SUNDAY

MONDAY

Breakfast	Eleveneses	Lunch	Snack Time	Dinner
Alu Toast with Sauce,Milk	Fruit.	Alu-Chole, Matter-Paneer, Capsicum&Alu, Chapati, Rice.	Wafers	Moong Dal, SookhiDoodhi Alu&Methi, Chapati, Rice BananaCustard.

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Breakfast	Elevenes	Lunch	Snack Time	Dinner
Paneer Bhurjee Sandwich, Milk	Fruit.	Red Chana, Cauliflower & Peas, Nutrella, Rice, Chapati.	Batata Poha	Tur Dal, Cabbage, Alu & Matter Rassa, Rice, Chapati, Loose Boondi.

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Breakfast	Eleveneses	Lunch	Snack Time	Dinner
Uttappa, Sambhar, Chutney, Coffee.	Fruit.	Chowli, Turai, Gatte, Rice, Chapati.	Finger Chips& Sauce	Masoor Dal,Gavar, Alu &Matter Rassa, Rice, Chapati,Sevaiya Kheer.

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Breakfast	Eleveneses	Lunch	Snack Time	Dinner
Maggie with Vegetable/ Milk.	Fruit.	Akkha Masoor, Dum Alu, Palak- Paneer, Chapati, Rice,	Sabudana Khichidi	Veg-Noodles, Veg Fried Rice,Veg & Soya Manchurian, Jalebi.

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THURSDAY

Breakfast	Eleveneses	Lunch	Snack Time	Dinner
Masala-Baked Beans/Bread& Butter or Cheese, Milk.	Fruit.	Kadi-Khichadi, Sookha Alu, Cabbage&Peas, Chapati,	Misal-Pav,	Moong Dal, Doodhi, Capsicum & Alu, Rice, Chapati, Shankarpare.

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THURSDAY

FRIDAY

Breakfast	Elevenes	Lunch	Snack Time	Dinner
Idli & Sambhar & Chutney, Coffee.	Fruit.	Rajma, Bhindi, Cauliflower & Peas, Rice, Chapati,	Rawa Sheera,	Aam Ras, Jeera Alu, TurDal, Rice, Paratha.

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TOURS / EXCURSIONS / CAMPS

Tours to foreign countries are organized during Diwali Break or at the start of the Winter vacation in December for 10-12 days. The students are escorted by school staff. Parents are intimated with the details of the tour, cost etc. and their consent is asked for much in advance to enable the organizer to make the bookings accordingly. Therefore parents are required to get the passport of the child made in the beginning of the academic year

The children are also taken on excursions and hikes from time to time.

There are Camps organized for the students 3-4 days, where emphasis is given on education through exploration. During these adventure days students embark on joyous journey of traversing forest, crossing valley, kayaking river, use of safety gears and equipments, along with basic survival techniques like rope knotting, rappelling, self defense, rifle shooting, map making, and also bird watching, plant spotting and night safaris. These camping days starts as an adventure and ends as a journey where children find themselves.

All outings are billed.





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FACILITIES

FACILITIES

Provided by
**Pinewoods International
High School & Junior College**



SCIENCE LABORATORY

The institution has a well equipped Science Laboratories for Physics, Chemistry and Biology. Students are supervised by qualified trained teachers.



[Click for enlarge image](#)

COMPUTER LABORATORY

The institution has a well equipped Computer Laboratory -The course commences with an easy-to-understand programming language. Educational packages for Standard I to V - BASIC, Educational Software Computer Programs; std. VI to XII - Windows & Java Based Programs, C++, VB and HTML.



[Click for enlarge image](#)

LIBRARY & PROJECTS

Children also study supplementary text which enables them to learn about topics related to their syllabus in an expansive manner. Extensive use is made of 'Project Work' to encourage the investigative approach



[Click for enlarge image](#)

THE STORES

Adequate provision has been made to supply the prescribed text books, stationery, uniforms, school ties, badges, uniform sweaters and socks etc. School shoes, night suits, under-linen, colored sweaters, colored shoes and socks, swimming costumes, etc. are also available at the stores. Bills for the same are sent out to the parents every term.

Incase toiletries are not provided by the parents the institution supplies the same every month to the students and bills are sent out to the parents.

Pinewoods provide vegetarian diet for its students.

DIET

The school diet is drawn up by its experts, is full and nutritious, cooked in hygienic kitchen under the direction of a well qualified and experienced catering staff. Meals are supervised by Mistress or Master on duty. The Students & Staff Food Committee meets regularly to give suggestions.



[Click for enlarge image](#)

Boys and girls eat together in the Central Dining Hall. The meals consist of Breakfast, Elevenses, Lunch, Snack Time and Dinner. Though the diet normally does not require to be supplemented yet special diet is supplied only on grounds of medical necessity as certified by a Medical Officer, at the cost of parents. Parents are allowed to provide Bournvita, Boost, Complan etc.

HEALTH-CARE

Children must be thoroughly fit if they are to derive the maximum benefit from the education. They will be subject to a medical examination on admission.

The institution has well equipped infirmaries separate for boys and girls. The Medical Officer, who attends everyday on fixed timings, maintains the health record of each child. Parents are required to submit the medical form with required tests reports.

Special interest is taken in the development and welfare of each child. The children are weighed regularly and the school has a clearly defined program of preventive medical inspections, dental inspection and eye-tests.



[Click for enlarge image](#)

The diet is constantly inspected and revised. We should like to take this opportunity of drawing the attention of parents to the fact that the loss of a kilogram or so in weight during a very active term is not in itself a sign of poor or failing health.

Parents sometimes worry unnecessarily. We would stress that children are always under close observation by the Medical Officer. If a child spends more than 48 hours in the infirmary, the parent is informed and either asked to take the child home or if the child is in the infirmary the daily progress reports are supplied until the child can join institution again. Parents can telephonically enquire about the child's well being from the office.

Visiting hours at the institution during child's sickness are to be decided by consulting the Principal.

Parents and Visitors are not permitted to supply fruits or sweets and food-stuffs or medicines to patients without the permission of the Medical Officer. In the event of a child requiring treatment beyond the scope of the institution he/ she will be transferred to some hospital in Pune or be sent home.

Tonics and patient's medicines will be allowed only with the permission of the Medical Officer.

All treatments and medicines are billed and to be paid by parents.



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HOSTEL LIFE

Hostel life at Pinewoods International High School & Junior College



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The institution has a well furnished hostel to cater to the needs and comfort of the students. Dormitories are separate for Boys and Girls, Primary and Secondary. Each room is compact and well equipped with attached W.C., hot water shower, lockers, dresser, color television with cable connection. Some dormitories have the provision of Air Conditioning, fridge, etc.

Pinewoods prides on being an institution where the quality of boarding provision is second to none.

Matron / Warden attend to the immediate needs of pupils, as well as supervise / attend the domestic arrangements such as laundry, bathing, repairs, hairdressing / cutting, etc. We also believe that a vigorous boarding routine gives structure and discipline in preparing for adult life. However we are not insensitive to the emotional and personal difficulties of our pupil.

There are weekly competitions for tidiest dormitory / student / class as well as for general efficiency and behavior in school / college and hostel.

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ADMISSION

ADMISSION

at
**Pinewoods International
High School & Junior College**



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ADMISSION AND REGISTRATION PROCEDURE

Admissions are open to children aged 3 years and above in the Nursery class. Admissions are also granted to students of other classes till Std. XII.

With the view to help parents seeking admissions for their child / children the following procedure has been adopted:

- New admissions are made in the beginning of each term.

Students admitted to Std. IX or Std. XI are required to continue their studies at Pinewoods International High School & Junior College until the completion of Std. X and Std. XII respectively. School Leaving Certificates will be issued only after successful completion of these board examinations.

Admission of a child to the institution will mean a complete acceptance, by Parent / Guardian of all rules as in force or as amended from time to time. Rules are subject to change at the discretion of the Institution. Children should be registered as early as possible with the institution. For this purpose, Parents/ Guardians are required to submit:

- 1) Admission Form
- 2) Admission Fee Rs. 10,500/- (Non- Refundable)

For admission, application forms for Admission should be duly filled and submitted to the office along with the following:

- 1) Birth Certificate of the child.
- 2) Residential Proof of Parent.
- 3) Pan Card/Aadhar Card of Mother, Father, Student.
- 4) Passport size photographs (2each) of Student, Mother, Father, Guardian.
- 5) Original School/College Leaving Certificate.
- 6) Original Mark-Sheet Board/Annual Examinations



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PLEASE NOTE:

- New Admissions begin in January.
- It is important that the Office has your latest E-mail address.
- All offers of vacancy are date-lined, and will automatically lapse if formalities required subsequent to offer made are not completed by the stipulated date.
- On the admission of the child to the school, an ORIGINAL COPY of the TRANSFER / SCHOOL LEAVING CERTIFICATE from the last school attended will have to be furnished .
- Fees, etc., has to be paid at the time of formalizing admissions.
- The institution reserves the right of refusing admission / re-admission without assigning any reason for doing so.

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GENERAL RULES

TUCK IS ALLOWED

Limited Tuck (Snacks) is permitted.
However, Cornflakes/Muesli/Butter/Ghee/Jam/Nutella/Cheese/Mayonnaise, Dryfruits, Chutneys/Pickle are permitted.
Parcels containing Tuck is not permitted.

POCKET-MONEY

Pocket money is utilized/given to the students for canteen/marketing/ outing and parents are billed for the same.

Extra pocket-money is only allowed on special occasions, e.g. Picnics and Fetes. The amount should be deposited in the school account or sent to the office by Demand Draft.

Parents/ relatives/ friends are NOT permitted to give cash to their child/ ward.

LEAVE OF ABSENCE FOR CHILDREN

- Leave is not sanctioned during examinations.
- Leave will be sanctioned only for the following reasons:
- Wedding of real brother/ sister or parents real brother / sister.
- Condolence immediate relation.
- Orthodontic Treatment.
- Medical leave - will be considered only on production of a medical certificate and endorsed by the Medical Officer of the institution. The duration will be specified on the certificate.
- Exeats- From 4:00 pm or after any function programmed for the Saturday in question to 6:00 pm on Sunday, provided the child is not required for any activity or extra studies.
- All leave will be sanctioned by the Principal on receipt of a written request stating clearly the reason for leave.
- No child is allowed to leave with friends or servants without the written authority of the parents.
- Since the dates of vacations are fixed, travel arrangements for going abroad etc. should be made well in advance. Joining late or leaving early will not be permitted.
- Students are required to report back on the stated day or time after the identified exeat or vacation. Failing to do so a fine of Rs.1000/- per day will be levied.

VACATIONS / EXEATS

- There are vacations / breaks during Summer or Monsoon, Diwali and Christmas.
- The institution arranges a travel Party under the care of members of the staff as far as Pune and Mumbai.
- Students will not be allowed to spend their holidays/exeats with friends.
- Students are not permitted to travel unescorted.
- Notice and details of travel arrangements are sent to parents or guardians prior to the commencement of vacations.

ATTENDANCE

A student is required to have at least 80% of attendance of the total working days to entitle him / her to appear for Final Examinations. Parents are requested to abide by the dates of holidays/ vacations / exeat breaks, and not make extensions of the same.

For absence without permission / joining late after holidays / exeats, etc., a fine of Rs.1000/- per head, per day will be levied

WITHDRAWAL

FEES ARE NOT REFUNDED IF THE CHILD IS WITHDRAWN IN THE MIDDLE OF THE ACADEMIC YEAR.

The Transfer / School / College Leaving Certificate is issued only if all the dues of the institution are paid.

Parents / Guardian wishing to withdraw child/ children from the institution at the end of the Academic Year, i.e. **after the Annual Examinations (Std. I to VIII) or after Std. X (ICSE/SSC)Board Examinations, must give the Principal notice of their intention by 15th January.** In case notice is not given by 15th January, parents will pay Rs.50,000/- in lieu of notice.

No Changes or Deviation will be made in this rule.

Parents are advised, in their own interest, to send notice of withdrawal by Registered AD Post or by E-mail. **Intimation on telephone will not be considered.**

A duplicate Transfer / School / College Leaving Certificate is issued only when supported by a sworn affidavit.

Sunday is an office holiday. The institution cannot make arrangements for the withdrawal of a child on a Sunday or other Holidays / Vacations.

FEES / DUES RULES

Fees and other charges are liable to be revised at any time. Full Term fee is charged, irrespective of the fact when the pupil joins the institution.

Fees once paid are Non- Refundable.

Incase Fees/Dues are not paid as per the stipulated date, a fine of Rs.100/- per day will be levied and no exception will be made in this respect.

Parents are thus requested **NOT** to ask the Principal to sanction deviations from the rules mentioned above as this request would also amount to request for deviation from School Policy.

Non-payment of fees can debar the students from appearing from Test / Examination or sent back home. The office does not send out reminders for fees or other expenses; therefore parents are requested to make all payments in time to avoid a fine for late payment. All Demand Drafts must be drawn in favor of **PINEWOODS INTERNATIONAL HIGH SCHOOL & JUNIOR COLLEGE, PANCHGANI**. Cheque are not accepted. Money, for special occasion must be sent by Demand Draft or deposited in School Account.

Fees can be deposited at any branch of Bank of Maharashtra or HDFC Bank.

• Name of A/C PINEWOODS INTERNATIONAL HIGH SCHOOL & JUNIOR COLLEGE

RULES OF DISCIPLINE

- It is obligatory to speak only in English.
- Any damage done to the property has to be paid for.
- All students are responsible to the teachers of the institution / authorities for their behavior, both inside and outside the institution. Any reported or observed objectionable conduct on the part of the students shall render them liable to face disciplinary action.
- Disrespect for and disobedience to Superiors and Teachers, using abusive and obscene words, and exhibiting other habits or behavior considered by the teachers / authorities as objectionable in the student, will render the student liable to be dismissed / rusticated.
- The institution maintains "Discipline Cards" for all students. Entries are made in the card, if a student persists in breaking the rules of discipline, the parents are notified accordingly and the student is likely to be expelled without notice.
- Students must return after holiday/ Exeat Breaks on the day and time determined. A fine of Rs. 1000/- per student, per day will be levied in case the rule is broken.
- No student may leave the premises of the institution alone/ with parent/ relative without the permission of Principal.

RULES OF DISCIPLINE

Students out on Exeat have to seek permission from the Principal to leave the town.

Parents/Guardian are totally responsible for their child/ward when they are out on Exeat. Students must not be allowed to be out alone with friends in the market, specially late at night. They should be under the supervision of Parent/Guardian. Also Parent/Guardian are responsible for purchases of any item that is banned in the institution.

It is the responsibility of the Parent/Guardian to handover the student to the office. Do not leave the child with any other child's parent. No student is allowed to return back to the institution with friend/friend's parent.

Parents should not give mobile phones/ smart watches etc. to their child/ward. Doing so would mean that the concerned parent is encouraging INDISCIPLINE in the institution. The items will be confiscated and not returned.

No presents/ favors to be given / done to the teachers / matrons / office staff / servants, etc.

A Student who fails consecutively twice in the same class is liable to be asked to leave the institution.

Smoking, Chewing tobacco, Drugs, etc., are BANNED. Students caught taking any of the above will be rusticated without warning.

Each student should endeavour to keep up the high standard and good name of the institution by excelling in refined manners and deportment.



Correspondence

Letters/E-mails to the child should specify clearly Name and Standard.

Letters/E-mails regarding the welfare / progress / accounts should be addressed to the Principal.

CHANGE OF ADDRESS - The institution does not register changes of address from altered letter heads. Change of address should be notified specifically in writing.

Letters from parents / guardians either under stamped or bearing no stamps will be refused and the office does not accept any responsibility in this matter.

Telephone Calls

Parents/Guardians may speak to their child/ward on phone once every month on Sunday marked in the Annual Fixture between 10.00 am to 1.00 pm and 3.00 pm to 6.00 pm on 02168 (code) - 240900 / 240902 / 241845 / 241846 / 241847 Students are not permitted to make calls.

Visits to School

- Parents of newly admitted children will not be permitted to visit their children until first Exeat after admission. The visit should be planned only after prior sanction from the Principal, as some students take longer period to settle down, and new admissions must be given time in which to settle down.
- In all the other cases parents may visit their children only on marked Exeats. Children will not be allowed to be taken out except on Exeat.
- Parents who take their child out on Exeat should be responsible for their child totally and must leave the child at the school and inform the office.
- Entry of Parent/Guardian is allowed with the Identity card given by the institution.
- Parents are requested not to enter dormitories without a written permission from the office.
- Parents are requested not to ask to see their children on working days.
- Parents are requested not to go to the hostel and ask for clothes/ belongings from Dormitory-in-charge without permission from office.
- Friends and relatives wishing to see the children will be required to produce written permission from parents concerned. (Permission should not be sought on telephone).

Outings and Tours

PARENTS/ GUARDIANS ARE REQUESTED TO GET THEIR CHILD /CHILDREN /WARD'S PASSPORT MADE ONCE HE/ SHE IS ADMITTED IN THE SCHOOL.

Every attempt is made to keep the children occupied fruitfully during their free time. Besides picnics, camping to surrounding areas, children are also taken out on regular walks to places of interest under the supervision of teacher. The institution aims at exposing the students to the diverse cultures of India and abroad and hence takes them on conducted tours to various countries and sites of interest. While arranging a tour, the children's comfort is always kept in mind. These tours are conducted every year and parents are intimated well in advance.

Birthday Parties

The institution can arrange Birthday Parties for children if the parents write to this effect, a fortnight in advance, and remit Rs.7,500/- in the school's account.

Parents and The Institution

- Parents and guardians are requested to co- operate with the institution in its Endeavour to ensure harmonious growth and development of their children.
- Parents, guardians or relatives are not allowed to meet their child / children / ward or the teachers without prior sanction of the Principal.
- Suggestions made by parents in a co- operative and constructive spirit are welcome and given due consideration.
- The institution does not allow any student to go out on Exeat/Vacation with parent/guardian of any other child.
- Parents are advised not to give their children any valuables, expensive watches, jewelry, cameras, CD/DVD Players, iPods, mobile phones, Bluetooth Smart Watch etc.
- Mobile phones, Bluetooth Smart Watch, iPods, Players, will be confiscated and not returned. The institution accepts no responsibility whatsoever for losses.
- All clothes provided by the parents should be duly marked by embroidery or name tapes. The institution will not be held responsible for any losses of unmarked clothes. Please provide items only as per the list. The institution is not responsible for extra items provided to the child.
- Students are NOT permitted to keep cash. Parents / guardians / relatives are requested. NOT to give cash to their child/ children/ wards. Cash found on student will be confiscated and not returned.
- No verbal assurance alleged to have been given by any member of the staff will be accepted as binding on the institution. Similarly, no verbal statements made by parents will be accepted. Parents must always write to the office on any point they wish to raise or make.

Important

- Parents are required to read these rules carefully as they are strictly enforced.
- In case the student contacts the parent/guardian on phone by unfair means it is the responsibility of parent/guardian to inform the office about the same.
- PARENTS MUST ADHERE TO THE INSTITUTION'S RULES. PROVIDING ANYTHING THAT IS NOT PERMISSABLE OR BREAKING THE RULES WOULD MEAN THAT YOU ARE INCOURAGING INDISCIPLINE IN THE INSTITUTION.
- We are frequently asked to make exceptions as special cases but this cannot be done without causing heart burning among other children and lay ourselves open to charges of favoritism. Therefore no exception will be made. Parents are thus requested not to ask the Principal to sanction deviations from these rules, as these requests would also amount to request for deviation from School Policy. **All disputes are subject to Wai Court Jurisdiction.**



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PHOTO GALLERY

» Click on thumbnails for enlarge view «



The Institution



The Hostel



Air Condition Dormitories Block



Air Conditioned Girls Dormitory



Air Conditioned Boys Dormitory



Dining Hall



School Library



Smart Class



Art Room



Computer Room



Computer Room



Class Room



Physics Laboratory



Biology Laboratory



Chemistry Laboratory



Gymnasium



Gymnasium



Students' Camp Out



Indoor Swimming Pool



Guest Room1



Guest Room2



Club House with Billiards Table



Club House with other games



Stage & Auditorium



Out Door Uniform



Sports Uniform



Daily Winter Uniform



Daily Summer Uniform



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REQUIREMENT LIST

Requirement List: I

Requirement List : II

IMPORTANT

All girls joining the school/college should have clean hair. Hair will be cut short in case nits and lice are found in the hair.

The clothes/linen etc. that are provided by the parents are for school use only.

Therefore these clothes/linen etc. will not be given to the students for use during Exeats/Vacations.

You are requested to bring clothes for your child's wear on your visit during Exeats. School will not pack clothes for Exeats.

Similarly, for the vacations the child will not carry clothes that were provided for school wear.

All clothes/linen etc. will be returned to the parents at the end of the academic year after Annual Examinations.

Every item provided by the parents must be as per the list only. Please do not provide any extra item. All clothes/linen should have the child's name embroidered on them.

Two copies of list of items provided by parents should be given to the office.

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**PINEWOODS INTERNATIONAL HIGH SCHOOL & JUNIOR COLLEGE,
PANCHGANI.**

**REQUIREMENTS LIST.
(ITEMS TO BE PROVIDED BY PARENT.)**

IMPORTANT:

ALL CLOTHES INCLUDING UNDERLINEN, SOCKS, ETC. BEING PROVIDED BY THE PARENTS SHOULD HAVE CHILD'S NAME WRITTEN IN EMBROIDERY.

GIRLS AND BOYS SHOULD BE PROVIDED FULL PANTS/JEANS/SALWAR KAMEEZ & TEE SHIRTS AND SHIRTS FROCK AND SKIRTS ARE NOT ALLOWED.

PANTS/JEANS SHOULD NOT BE LOW WAIST, NO SLEEVELESS CLOTHINGS. FOR WEEK-END WEAR SHOES ARE ONLY ALLOWED. All shoes should have name written inside.

PLEASE DO NOT PROVIDE SANDALS, HIGHHEELED SHOES ETC.

SCHOOL SHOES WILL BE SUPPLIED FOR UNIFORMITY AND BILLED.

SCHOOL WILL NOT BE RESPONSIBLE FOR CLOTHES OR ANY BELONGINGS PROVIDED BY THE PARENTS WHICH DO NOT HAVE CHILD'S NAME ON THEM.

Parents should keep in mind the climatic conditions and rough usage while providing the clothes. Please do not provide any delicate and expensive garments.

1. Night Suit (Full Sleeve & Full Pants) - 4 Nos. (Shorts are not allowed)
2. Underwear - 6 Nos.
3. Vest/Slip - 6 Nos.
4. Colored Socks (for weekends) - 3 pairs
5. Bathroom Slippers - 1 pair
6. Colored sweaters or Jackets (for weekends) - 2 Nos.
7. Colored Dress- Pant/Jean & Tee Shirt or Kurta & Leggings – 4 pairs.
8. Colored Shoes (for weekends) - 1 Pair

(DO NOT PROVIDE HEELED SHOES OR SANDALS, ETC.)

9. Leather School Shoes – 1pair.

be sent to the parents)

10. Navy Blue canvas P.T. Shoes - 1Pair
11. Raincoat– 1
12. Swimming Costume/Trunk - 2 Nos.
13. Swimming Gown/ Swimming Arm-bands for learners (Compulsory)
15. Track Suits (Pant & Jacket) for Camping - 3 Pairs
16. Bed-sheets (Single-bed) (Blue for boys & Pink for girls)- 2 Nos.
17. Pillow cover (Blue for boys & Pink for girls)- 2 Nos.
18. Bath Towels (Blue for boys & Pink for girls)- 2 Nos.
19. Blanket/Quilt (with cover)- 1 No.
20. Mackintosh with cover for the mattress – 2 Nos. **(For students who bed-wet.)**

TOILETRIES FOR ONE MONTH:

1. Bath Soap (large size) - 1 No.
2. Soap-Dish (large size) - 1 No.
3. Body scrubber - 1 No.
4. Toothpaste (large size) - 1 No.
5. Toothbrush - 1 Nos.
6. Shampoo (large size – preferably MEDICARE) - 1 No.
7. Washing Soap (large size) Std. V-XII - 1 No.
8. Bathing Mug (large) - 1.
9. Hair Comb/Brush - 1.
10. Lice Comb for hair – 1.
11. Hair Oil (large) - 1 bottle.
12. Cold Cream / Body Lotion (large) - 1 bottle.
13. Petroleum Jelly (large) VASELINE - 1 bottle.
14. Shoe Polish – 1 No.
15. Shoe Shining Brush/Cloth - 1.
16. Torch (large) - 1.
17. Nail Cutter - 1.(Std. VII onwards)
18. Water-Bottle of Good Quality for Bus Journey/Camping. - 1 No.
19. Odomos Tube (Mosquito repellent) (large size) – 1tube.
20. Sewing Needle/ Gray, Navy Blue and White Thread/ White Shirt buttons.
In a box provide Buttons and Hooks for Pant/Skirt.
21. Writing Board for Examinations – 1 (Std. V onwards).
22. Cello tape (large size) - 1 No.
23. Scissors (medium size), Stapler- 1 each (Std. VII onwards)
24. Webster/Oxford Dictionary -1 (Std VII onwards)
25. Dettol (small) - 1 Bottle
26. Band-Aid - 1 Box
27. Cotton Roll - 1.
28. Ear-Buds - 1 Box (Std.VII onwards)
29. Sanitary Napkins (for girls who require) - 2 Packet per month.
30. Over-night Pampers as per age/weight. FOR STUDENTS WHO BED-WET 1 per night (2 months)
31. Any games (Primary Students) equipment as per the interest of the child.



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Fees Schedules

Things NOT Covered in FEES

For Fee Schedule of Normal & Special Dormitories
E-mail the Office

FEES DOES NOT COVER THE FOLLOWING:

The bills for the below mentioned items will be sent quarterly and should be paid within a week of receiving them.

There is a fine of Rs.100/- per day for not paying on time.

The bills for the below mentioned items will be sent quarterly and should be paid within a week of receiving them.

Non-payment of fees can debar the students from appearing from Test / Examination or sent back home. The office does not send out reminders for fees or other expenses; therefore parents are requested to make all payments in time to avoid a fine for late payment. Fee/Expenses must be deposited in the School's Account. Cheques are not accepted.

1. Doctor's Consultation/Medical Expenses if any....
2. On campus Annual health check-up by team of Physician, Dentist, Optometrist, Audiometric & Spirometry technicians & Electronic Health Record & NASOVAC-S Influenza Vaccine @ Rs.1800/-
3. Travelling & Escort expenses as below Pune @ Rs. 3500/-, Vashi @ Rs. 4000/- & June @ Rs. 4500/-
4. Private Tuitions if required @ Rs.5000/- per subject per month.
5. Vacation Charges Rs.5000/- per month (incase a student stays back in the hostel).
6. Birthday celebrations @ Rs.7500/-
7. Text Books and Stationery for one year - Rs. 7000/-
8. School Uniforms - As per the year's quotation.
9. Clothing other than uniforms.
10. Photographs.
11. Toiletries.
12. Special Wash/Dry-cleaning.
13. Breakage/Damage to school/hostel property.
14. Examination Fee/Migration Certificate Fees.
15. Item supplied for any school functions.
16. Hair-cut.
17. Pocket Money for Canteen (Rs.400/-)
18. Outings/Camping - As per the year's quotation.
19. Photo ID of Parents/Guardian @ Rs.300/- Each.

In case the bills are not reimbursed in time the school will not provide any of the facilities mentioned above.

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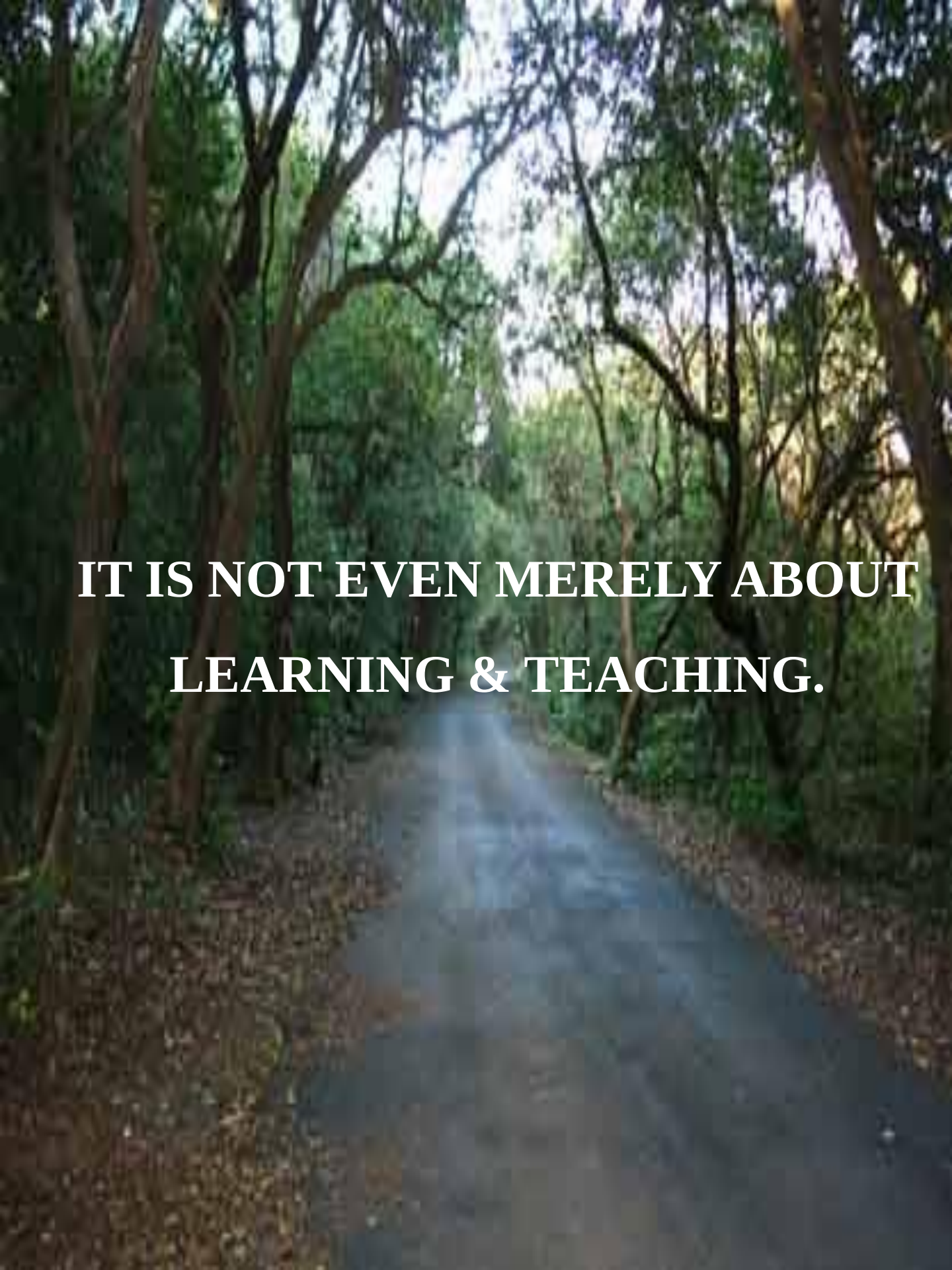
PINEWOODS INTERNATIONAL HIGH SCHOOL
& JUNIOR COLLEGE
PANCHGANI

A photograph of a steep, rocky cliffside with sparse vegetation. In the foreground, a road with a white line runs along the base of the cliff, bordered by a series of yellow and black bollards. The text "ONE RIGHT DECISION AND 14 YEARS OF GOOD EDUCATION WILL DEFINE YOUR CHILD'S FUTURE....." is overlaid in yellow capital letters on the cliff face.

**ONE RIGHT DECISION AND 14 YEARS
OF GOOD EDUCATION WILL DEFINE
YOUR CHILD'S FUTURE.....**

**PINEWOODS IS NOT ABOUT
LEGACY OR BUILDING.**



A photograph of a dirt path winding through a dense forest. The path is covered in fallen leaves and leads into the distance. Tall trees with green foliage line both sides of the path, and sunlight filters through the canopy, creating a dappled light effect. The text "IT IS NOT EVEN MERELY ABOUT LEARNING & TEACHING." is overlaid in white, bold, serif font in the center of the image.

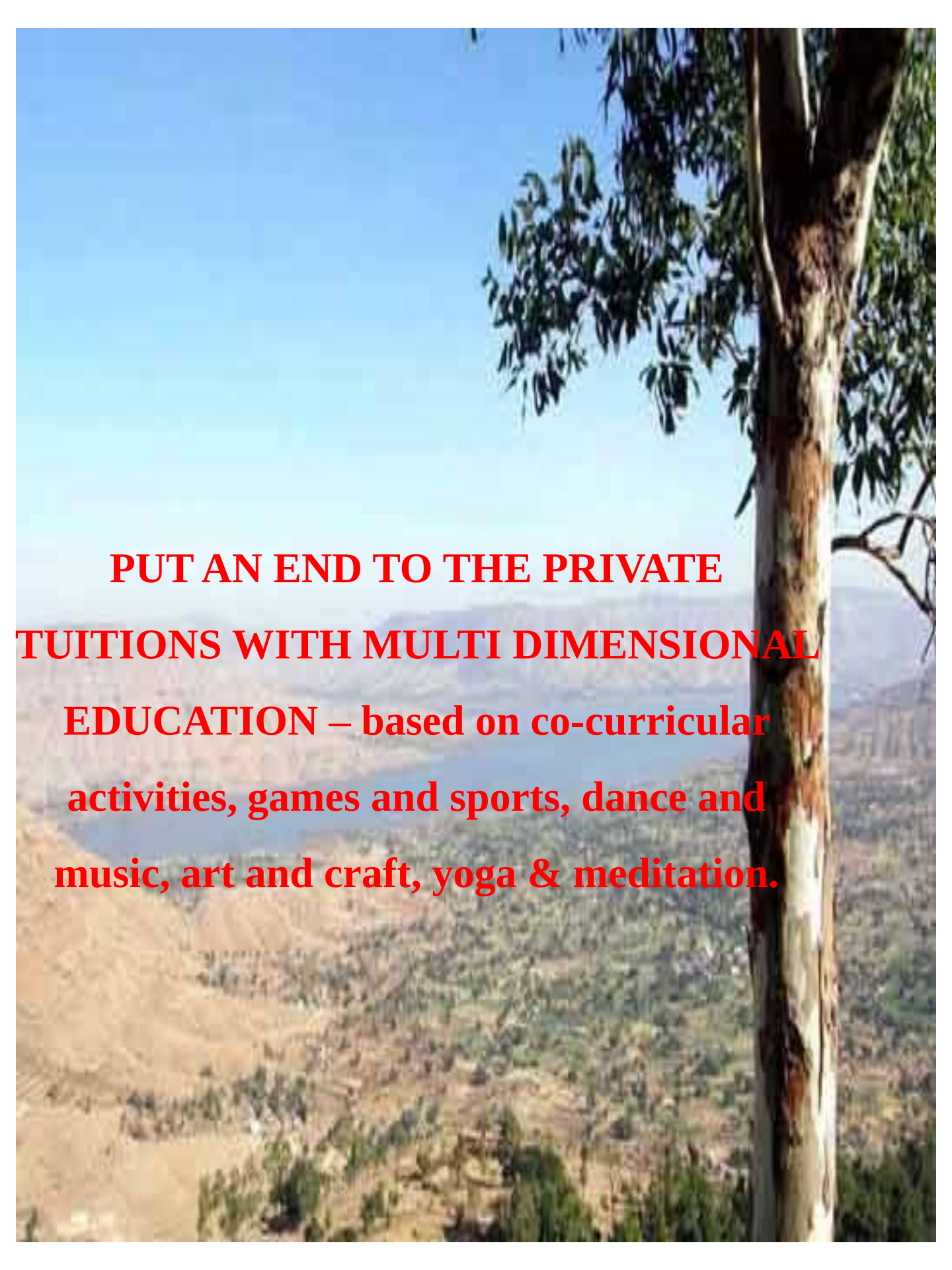
**IT IS NOT EVEN MERELY ABOUT
LEARNING & TEACHING.**



**IT IS ABOUT HELPING YOUR CHILD
BECOME THE BEST HE CAN BE.**

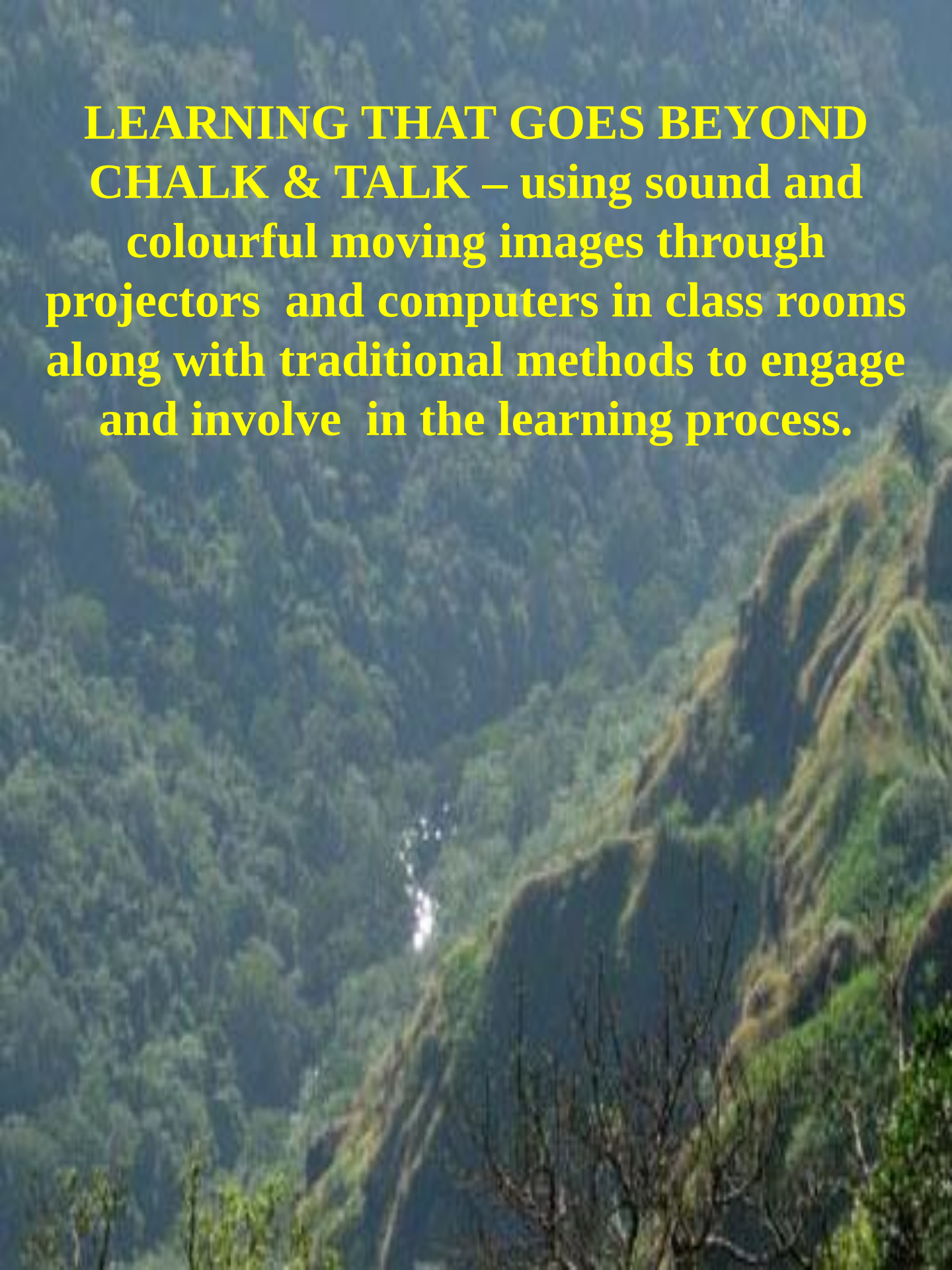
**AND WE ARE PROUD OF OUR
STAFF WHO TOUCH THE LIVES
OF SO MANY YOUNG CHILDREN
AND MAKE THIS POSSIBLE.**



A scenic landscape photograph featuring a tree trunk on the right side, with a valley and hills in the background under a clear blue sky. The text is overlaid in red, bold, uppercase letters.

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colourful moving images through
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along with traditional methods to engage
and involve in the learning process.**



**PROJECTS – ‘LEARNING BY DOING
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easy to absorb.**





**LIFE SKILLS AND LEADERSHIP
DEVELOPMENT PROGRAMME –
designed to improve the child's personality
and develop his communication & language
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